

MINUTES
CHELSEA AREA FIRE AUTHORITY
REGULAR BOARD MEETING
July 21, 2015 9:00 AM
City Police Department
City of Chelsea Council Chambers
311 S. Main Street
Chelsea, Michigan

1. **Call to Order:** Meeting called to order at 9:00 AM by Chair Anderson.

2. **Pledge of Allegiance:**

3. **Quorum:**

Quorum present: - Members present: Rod Anderson, Craig Maier, Kurt Koseck, Linda Reilly, Tom Osborne and Chief Payeur

Members absent: None

Also present: Kim Payeur, Gary Adams, Rod Branham and Ronald Palmquist of Michigan Association of Fire Fighters.

A Quorum was present.

4. **Approval of Regular Agenda:** Motion by Maier, seconded by Osborne, to approve the agenda as amended by adding 9.C Letter of Understanding between Chelsea Area Fire Authority (Employer) and Michigan Association of Fire Fighters (Union). Carried unanimous.

5. **Approval of Consent Agenda:** Motion by Koseck, seconded by Maier, to approve the consent agenda as presented. Carried unanimous.

6. **Public Comment:** Gary Adams requested Chief Payeur's and the Fire Fighters' assistance or support for the Relay For Life of Chelsea 2015

7. **Chief's Report:** Chief Payeur presented his report.

8. **Unfinished Business**

A. Status of Substation Refurbishment – (Vice Chair Maier): Maier contacted Duane Luick Construction and Stein Electrical Co. Inc. to complete additional work on the center bay at the Substation. The work has been completed and Vice Chair Maier is requesting the CAFA Board to authorize him to sign the Stein Electrical Co. Inc. and Duane Luick Construction quotes, authorizing the work.

Motion by Osborne, seconded by Maier, to authorize Vice Chair Maier to sign the Contractor's Agreement authorizing the work that has been completed. Maier-aye; Anderson-aye; Osborne-aye; Reilly-aye and Koseck-nay. Chair declared the motion passed.

9. **New Business:**

- A. Station One Building Insurance (Chief Payeur): Motion by Maier, seconded by Osborne, to authorize Vice Chair Maier to sign the Declination of Coverage Notice through Decker Agency to remove insurance coverage for the Station One Building at 200 West Middle Street, Chelsea, Michigan since the building is insured by the City of Chelsea. Contents for 200 West Middle Street, Chelsea, Michigan are still insured through CAFA. Carried unanimous.
- B. Authorization to Move Reserve Funds: (Chief Payeur): Motion by Osborne, seconded by Maier, to amend the 2015/2016 Chelsea Area Fire Authority Budget by increasing 3-801.3 Lima Township Coverage –DAFD and Station 2 by \$160,000.00 and reducing 0-390.1 Board Designated Reserve Fund by \$160,000.00. Roll Call vote: Maier-aye; Anderson-aye; Osborne-aye; Koseck-nay and Reilly-aye. Chairperson declared the motion passed.
- C. Letter of Understanding Between Chelsea Area Fire Authority (Employer) and Michigan Association of Fire Fighters (Union) (Chief Payeur): CAFA Board discussed and disapproved changing Article 18, Officers, Section 3, but was in favor of changing Article 23, Hours and Overtime, Section 3B and Article 24, Paid Time Off (PTO), Section 6.

Motion by Maier, seconded by Anderson, to accept the Letter or Understanding Between Chelsea Area Fire Authority (Employer) and Michigan Association of Fire Fighters (Union), pending legal review and including an index in the front of the contract . Roll Call vote: Maier-aye; Anderson-nay; Osborne-nay; Koseck-nay and Reilly-nay. Chairperson declared that the motion did not pass.

Motion by Osborne, seconded by Maier, to accept the updates changing Article 23, Hours and Overtime, Section 3B and Article 24, Paid Time Off (PTO), Section 6. Roll Call vote: Maier-aye; Anderson-aye; Osborne-aye; Koseck-nay and Reilly-aye. Chairperson declared that the motion passed.

10. Reports:

- A. Chairperson Anderson informed the CAFA Board that he will not be seeking reelection and that a new City of Chelsea representative will be appointed.
- B. Vice Chairperson None given
- C. Secretary None given
- D. Treasurer Koseck wanted to know where we stand regarding our audit. Payeur stated that it should arrive any day.

Koseck requested that we remove Lima Escrow Fund from the Balance Sheet, since it no longer exists.

- E. Trustees None given

11. Announcements:

A. Next Meeting Date/Place and Information/Announcements:

The next Regular CAFA Meeting will be at 9:00 AM on Tuesday, August 18, 2015, at the City of Chelsea, City Council Chamber, at 311 S. Main St., Chelsea, Michigan.

12. Final Public Comment: Ronald Palmquist of Michigan Association of Fire Fighters stated that at this time, he was not interested in making the changes the CAFA Board approved regarding the Letter or Understanding between Chelsea Area Fire Authority (Employer) and Michigan Association of Fire Fighters (Union) and wanted to address this during the next contract negotiations.

13. Adjournment: Motion by Maier, seconded by Koseck, to adjourn. Carried unanimous. Adjourned at 10:00 AM.

Linda Reilly - Secretary