



WASHTENAW COUNTY COMMUNITY MENTAL HEALTH

555 Towner Street
Ypsilanti, MI 48198
Phone: 734-544-3050, Fax: 734-544-6732



EXCELLENCE GROWTH WELL-BEING INCLUSION COMMUNITY ACCOUNTABILITY EQUITY

February 29, 2024

R2831.1

Washtenaw County Sheriff's Office
2201 Hogback Rd.
Ann Arbor, MI 48105

Dear Washtenaw County Sheriff's Office,

Washtenaw County wishes to amend the contract with your agency. Corporation Counsel has indicated that this amendment could be accomplished by a letter signed by both of us. If this amendment is agreeable to you, please sign and return all copies of this letter. You will receive an electronic copy of this letter upon execution.

Accordingly, I hereby amend the Contract between Washtenaw County, on behalf of Washtenaw County Community Mental Health and Washtenaw County Sheriff's Office. #R2831 as follows:

Effective January 1, 2024:

Replace the following:

ARTICLE I - SCOPE OF SERVICES

1. Jail Services:

Washtenaw County Community Mental Health is the Community Mental Health Services Program (CMHSP) for Washtenaw County. The CMHSP will evaluate referral to the clinic based on assessment results and current use of psychotropic medications. Clinic will prioritize those individuals already taking a psychotropic medication and those presenting with moderate to severe mental health symptoms. Those individuals presenting with mild needs will be monitored by medical and Corrections Officers. They will follow up with CMHSP if symptom/behavioral concerns arise.

CMHSP will provide the following services to individuals referred to the clinic:

- Perform mental health assessments
- Treatment planning and coordination
- Mental health check-ins
- Psychiatric evaluations and reviews as indicated. For identified individuals, initial psychiatric evaluations will occur within 30 days of referral
- Discharge planning which may include on-going treatment, providing referrals, lists of community resources, and/or prescriptions for continuation of medication when deemed clinically appropriate by the treating psychiatrist
- Connection/linkage with benefits, SOAR for rapid access to Social Security Disability, treatment, housing, Community Mental Health eligibility/continuity of care connection, vocational/educational supports
- Probate court order process connection (if needed)

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- Vivitrol and Naloxone connection

CMHSP will also provide the following services:

- New arrest intake triage
- Block check-ins, including F-Block
- Provide suicide precaution evaluations and reassessments upon identification of need by jail staff
- Facilitate pre and post booking jail diversion for eligible inmates
- Coordinate care with designated staff in Medical Unit
- Consultation and coordination of psychiatry and mental health services with external agencies relative to inmate care
- Provide mental health trainings to Correctional Officers, Correctional Services staff, and Medical Unit
- Protective custody checks
- Administration segregation checks
- On-call support
- Grief counseling

Diversion Council Support:

CMHSP and Contractor will continue to partner to support the Diversion Council tasked with developing solutions to reduce the number of people with moderate to severe mental illness and/or substance abuse disorder in jail. Contractor will pay 25% of the total CMHSP contract amount with the Center for Health and Research Transformation to assist with activities such as scheduling meetings among the full council, executive, data, and policy subcommittees; drafting meeting agendas and communications; supporting the council's work to clarify goals, desired outcomes, and expected timelines for their work; documenting major discussion points, decisions, and next steps; disseminating summaries with council members and others as appropriate.

2. Operating Parameters:

CMHSP staff shall adhere to security precautions relative to the jail setting as advised and directed by the jail command staff.

CMHSP staff shall collaborate with the Office of the Sheriff and the identified medical services provider to coordinate care for inmates mutually served.

CMHSP staff shall comply with all applicable provisions and requirements in the Michigan Mental Health Code, the Michigan Department of Health and Human Services rules, federal, state, and local laws and local ordinances, and all applicable policies established by CMHSP.

3. Performance Improvement:

CMHSP shall participate in a collaborative performance improvement process. This shall include participation in the Jail Health Oversight team and other committees and teams as may be established by the Jail Health Oversight team.

CMHSP shall submit performance and outcomes data quarterly in a format mutually agreed upon.

CMHSP shall assure that its performance measurement system includes adequate demographic and service data to describe and track the population serviced.

Contractor shall develop, maintain and administer policies and procedures to ensure the quality of care of services provided. Contractor shall provide copies of relevant policies and procedures upon request.

4. Inmate Dispute Resolution:

Contractor shall provide a mechanism for inmates to file a grievance or complaint about mental health services.

In addition, Contractor shall provide coordination of grievances for mental health services provided by Office of the Sheriff Correctional Services mental health staff upon request.

5. Documentation/Record Access:

CMHSP shall document all mental health services provided in accordance with applicable standards of medical and behavioral health care including but not limited to, the Michigan Mental Health Code, The Joint Commission, the Health Insurance Portability and Accountability Act and the Balanced Budget Act.

CMHSP shall provide a copy of the psychiatric diagnosis, suicide information, physician's reviews and the original orders of any prescribed medications and laboratory work orders to the designated medical services provider to be located in the inmate's medical record in the Medical Unit. Inmates shall be provided information of this practice and witnessed at the time of initial admission to the jail.

Documentation completed by CMHSP clinical staff under the scope of this contract shall be maintained in a clinical record that is physically maintained by Contractor at the jail.

The Office of the Sheriff shall be considered the holder of the record and access to the record will be in accordance with Office of the Sheriff Policies and Procedures.

6. Personnel/Coverage:

CMHSP will rotate on call to determine the appropriateness of removing suicide precautions for inmates who are releasable from custody.

7. Law Enforcement assisted diversion and deflection (LEADD):

LEADD is a collaboration systems approach to addressing the over representation of individuals in the criminal legal system who are struggling with mental health and SUD issues. CMHSP will be supporting LEADD initiative by providing case management support to the project and financial support to a peer support specialist position hired by Contractor.

With the following:

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9. Connect and Protect Grant:

The Washtenaw County Sheriff's Office manages the Co-Response Unit (CRU) in collaboration with Washtenaw County Community Mental Health. The CRU program aims to reduce and divert individuals with serious mental illness away from jail and provide linkages to mental health treatment and support services. This program will benefit individuals in crisis who come in contact with law enforcement by diverting them from the criminal justice system into routine behavioral health care services. The co-responding team will identify the best approach to assist the individuals with the least restrictive methods. The CMHSP will provide a full time Crisis Service Professional to be paired with a Washtenaw County Sheriff's Deputy to work as part of a co-responder unit.

Replace the following:

ARTICLE II – COMPENSATION

CMHSP will be reimbursed by the Sheriff's Office as follows:

Description	Expense	Sheriff Amount	
1 FTE Mental Health Professional	\$ 95,737		
1 FTE Mental Health Professional	\$ 88,112		
1 FTE Mental Health Professional	\$ 98,582		
Psychiatric Services: up to 16 hours/week	\$ 124,938		
1 FTE Supervisory Services	\$ 120,640		
MHP after-hours, non-call-back expenses such as consultation w/Psychiatrist, Clinical Director, Clinical Coverage)	\$ 6,600		
MPH call-back actual hours	Billed at position hourly rate		
Staff expense: shift premium, telephone, travel, supplies, dues	\$ 2,800		
Jail Services Sub-Total	\$ 537,409		
Washtenaw County General Fund Appropriation	\$ (165,192)		
WCCMH In Kind Contribution	\$ (70,000)		
Total Sheriff's Office Jail Services Contribution			\$ 302,217

Contractor will be invoiced monthly for 1/12th of Jail Services FTE expense and will be billed hourly for Psychiatric Services. Contractor will not be billed for and will not pay for vacated positions. Invoices will include the name of the Mental Health Professional being billed for. If on-call related, the date.

In addition, CMHSP will reimburse Contractor for a LEADD outreach staff an amount not to exceed **Seventeen Thousand and Zero Cents (\$17,000)** annually.

With the following:

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Furthermore, Contractor will be invoiced monthly for the Connect and Protect Grant FTE expense. Contractor will not be billed for and will not pay for vacated positions. Invoices will include the name of the Crisis Service Professional being billed for.

Description	Expense	
	Year 1: October 1, 2023 – September 30, 2024	Year 2: October 1, 2024 – September 30, 2025
1 FTE Crisis Service Professional		
Salary	\$20,950.00	\$61,697.00
Fringes	\$20,425.90	\$42,077.35
Computer/Cell Phone Service	\$1,800.00	\$600.00
Total	\$43,175.90	\$104,374.35

In addition, CMHSP will reimburse Contractor for a LEADD outreach staff an amount not to exceed **Seventeen Thousand and Zero Cents (\$17,000)** annually.

All other terms and conditions remain the same as in the original contract, subsequent amendments and any applicable RFP/RFQ.

ATTEST:



Lawrence Kestenbaum (DATE)
County Clerk/Register

03/11/2024


WASHTENAW COUNTY:



Gregory Dill (DATE)
County Administrator

03/07/2024

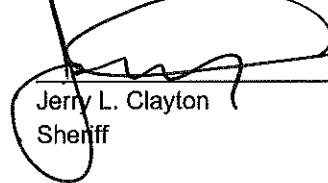
APPROVED FOR CONTENT:



Trish Cortes (DATE)
Director, WCCMH

3/6/2024

WASHTENAW COUNTY SHERIFF'S OFFICE:



Jerry L. Clayton (DATE)
Sheriff

3/5/24